

NZ ORAL HEALTH ASSOCIATION ANNUAL CONFERENCE

CORDIS HOTEL, AUCKLAND

5 - 6 JULY 2024



SPONSORSHIP & EXHIBITION PROSPECTUS



PROUDLY PRESENTED IN ASSOCIATION WITH



INVITATION

Dear Valued Sponsor and Exhibitor,

On behalf of Te Ohu Pūniho Ora o Aotearoa, NZ Oral Health Association NZOHA we would like to invite you to be part of our annual conference that is to be held at Cordis Hotel, Auckland 5th and 6th July 2024.

Our association as you know, we have held many successful conferences in the past. Our members enjoy attending our conference event as it's a great opportunity to mingle with peers and company representatives.

Our speaker programme includes world leading educators with a wide range of specialities.

We thank our sponsors for their role in making the conference educational and informative.

Conferences are a perfect opportunity to showcase your products and advancements to the dental community. Dental and Oral Health Therapists and Dental Hygienists have a proven record of accomplishment in advocating for your products and this will be further enhanced should your company partner with us for conference 2024.

Do not miss this opportunity to increase visibility and exposure in the New Zealand market.

We look forward to having you on board.

Anna Holyoake
President
NZDHA



Exhibition and Sponsorship Liaison
For more information and queries, please contact:
Britta van Uden
Medical Technology Association of NZ
P: 09 917 3647
E: britta@mtanz.org.nz



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DELEGATE PROFILE

Annual Meetings have shown a constant growth and improvement over the years.

DELEGATE NUMBERS:

YEAR	LOCATION	NUMBERS
2016	New Plymouth	184
2017	Wellington	246
2018	Christchurch	410 (SOLD OUT before end of Early Bird)
2019	Auckland	442
2021	Dunedin	300
2023	Wellington	250
2024	Auckland	300 - 350 expected

It is anticipated that the 2024 Convention will attract a similar amount of enthusiasm and interest from:

- Oral Health Therapists
- Dental Hygienists
- Dental Therapists
- Orthodontic Auxiliaries
- Students

Auckland is our chosen host city and is an exciting time for the professions as we reflect on the past but focus on a strong future.

This event is the perfect opportunity to interact with your target market and promote your products.

EXHIBITION TIMINGS

EXHIBITION SET-UP HOURS

Date	Thursday 4 July 2024	From	14:00 to 17:00
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EXHIBITION OPEN HOURS

Date	Friday 5 July 2024	Time	7:30 to 18:00
	Saturday 6 July 2024	Time	7:30 to 16:00

EXHIBITION BREAKDOWN HOURS

Date	Saturday 6 July 2024	From	16:00
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HEALTH & SAFETY

Due to Health & Safety requirements exhibitors will not be granted access to the exhibition area prior to the time specified above. Likewise, exhibitors are not permitted to pack down prior to the time indicated due to noise levels that will be created within the exhibition space. Please ensure that your staff are aware of this.

COVID-19

The 2024 Conference Organising Committee is following the government's advise and strict health rules around COVID-19. When at the event, it's really important to practise good hygiene, regularly wash and thoroughly dry your hands and practise good cough etiquette. Hand sanitiser will be positioned in the conference venue. Most importantly and as always, anyone who is unwell should not be attending any public events.

For more information, please email Britta van Uden for our COVID-19 On-site Preparedness Plan.

SOCIAL EVENTS

COCKTAIL HOUR WELCOME FUNCTION

- Date** Friday 6 July 2024
Time 5.00pm - 6.00pm
Venue The Great Room, Cordis Hotel
Cost Included in Exhibitor Registration Fee
Dress Smart casual

GALA DINNER

- Date** Friday, 5 July 2024
Time 7.30pm seated for dinner
Venue The Great Room, Cordis Hotel
Cost \$135.00 + GST
Dress Evening Wear

ALL REFRESHMENTS WILL BE SERVED IN THE EXHIBITION AREA, INCLUDING:

- › Morning Teas
- › Lunches
- › Afternoon Teas



ABOUT THE VENUE AND AUCKLAND



MEETING VENUE

Cordis Hotel, Auckland

W: cordishotels.com/en/auckland

P: +64 9 379 5132

The Cordis Hotel, Auckland is a luxury hotel in Auckland, New Zealand. Formerly named The Langham, Auckland, it occupies the historic site of Partington's Windmill, a local landmark until its demolition in 1950.

Located in the heart of Auckland, Cordis offers a 5-star hotel experience. Experience luxurious rooms and suites and the award winning Chuan Spa.



ABOUT AUCKLAND

Tāmaki Makaurau Auckland is a multi-cultural urban oasis of food, music, arts and culture. It's where sparkling waters and lush landscapes meet city sophistication.

Auckland has an impressive variety of restaurants, cafes and bars to suit every taste and budget. In the inner city you'll find modern dining at Britomart, Commercial Bay, Federal Street and City Works Depot.

Enjoy dinner and drinks or a casual bite on Auckland's beautiful waterfront in the Viaduct Harbour and Wynyard Quarter precincts.



ACCOMMODATION RECOMMENDATIONS

Cordis Hotel

Please [click here](#) to book Superior, Deluxe or Premier Rooms at a discounted rate.

Quest Auckland

Please [click here](#) for a 5% discount off the best available rate, using code QAKLCONF24A

Pullman Auckland

Please [click here](#) for a 10% discount off the best available rate.

St Martins Apartments

Please email smartins@nesuto.com adding "NZOHA Conference 2024" in the email subject to book at a discounted rate.



EXHIBITION COSTS

Please confirm all of your requirements on the Application to Exhibit.

Invoicing: Upon allocation of your stand, MTANZ will issue an invoice for the corresponding booth costs and send it to you along with the confirmation.

Please refer to Booking and Payment Conditions listed in the Terms and Conditions.

SPACE ONLY SITE | 3 X 2 MTR SITE

MTANZ MEMBER	NZ\$2,150.00 + GST
MTANZ NON-MEMBER	NZ\$2,500.00 + GST

Power is available at an additional cost of NZ\$65.00 per stand (to order power please specify on the Application to Exhibit)

Space Only stand price includes:

- 1 Personnel Registration
- 1 Trestle Table
- 1 Tablecloth
- 2 chairs
- Delegate list (provided digitally two days prior to pack in)
- Product summary in Conference Handbook

PREFABRICATED SITE | 3 X 2 MTR SITE

MTANZ MEMBER	NZ\$2,550.00 + GST
MTANZ NON-MEMBER	NZ\$2,900.00 + GST

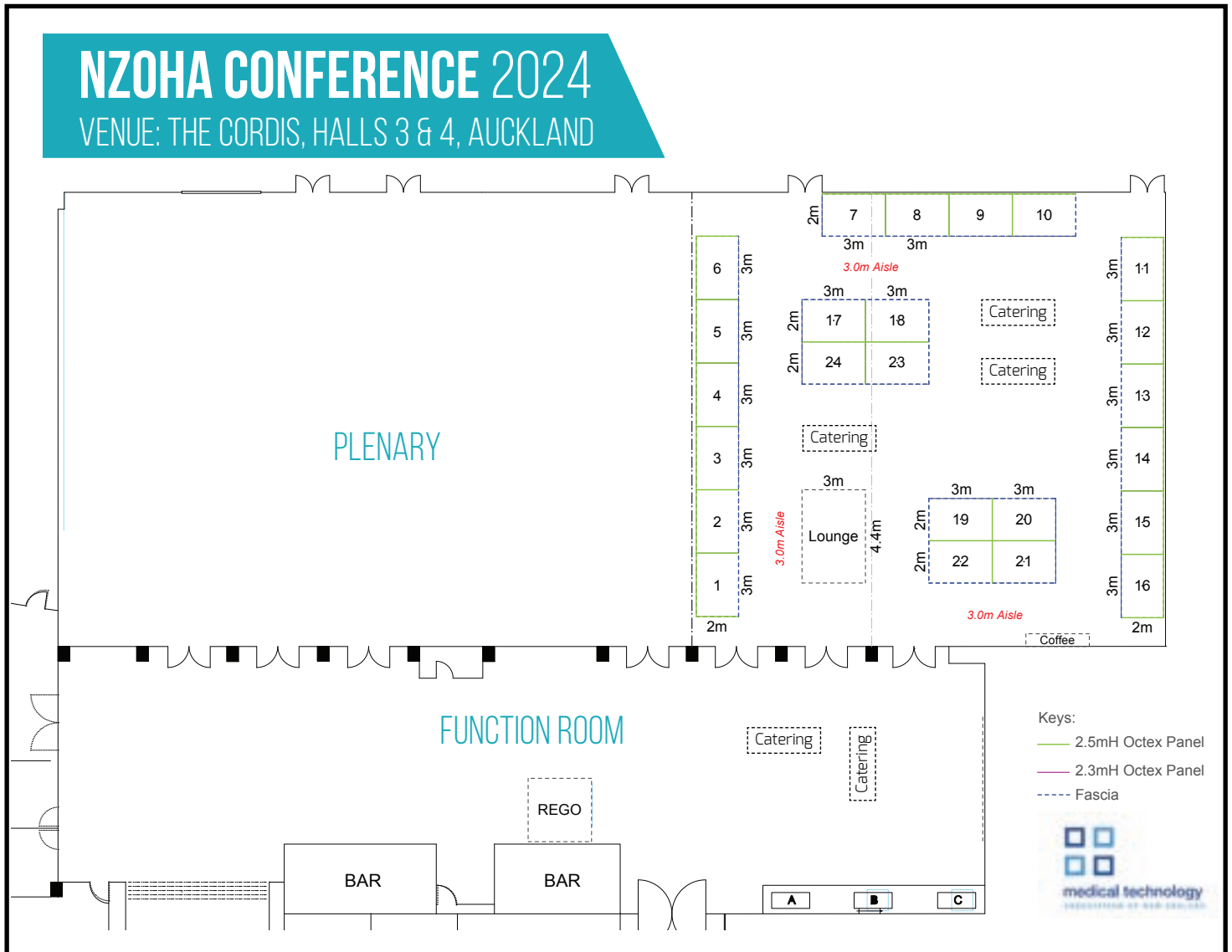
Prefabricated stand price includes:

- 1 Personnel Registration
- White stipple finish walls - 3m wide x 2m deep x 2.5m high
- A single 240volt 10amp power outlet
- 2 spotlights
- Fascia with name signage
- 1 Trestle Table
- 1 Tablecloth
- 2 chairs
- Delegate list (provided digitally two days prior to pack in)
- Product summary in Conference Handbook



FLOOR PLAN

MTANZ reserves the right to modify the floor plan to accommodate space sales or change as necessary to avoid conflicts.



DESIGN & FURNITURE

Exhibition Hire Services (EHS) is the company contracted to install the shell scheme. They are available to assist with the design and build of your stand and provide additional furniture and accessories.

For any furniture or custom build stand requests, please contact Gwen Johnston on:

Phone: +64 21 547 608

Email: gwen@exhibitionhire.co.nz

Web: www.exhibitionhire.co.nz

A representative of the company will contact you once your stand booking and number has been confirmed to discuss any additional furniture requirements you may have.

If you are having a custom-built stand please include the details of the build company on the Application to Exhibit.

EXHIBITOR REGISTRATION FEES

EXHIBITOR REGISTRATION FEE

NZ\$300.00 + GST

One registration is included in your stand fee. Additional registrations are charged at \$300.00 + GST. All Exhibitors are to be registered via Medical Technology Association of NZ. The Exhibitor Registration form will be emailed to you to enable you to register your staff for the exhibition and social functions. Please note that exhibitors are not entitled to CPD points.

EXHIBITION INFORMATION

ATTACHMENTS & ADHESIVES

We have a policy that a room or area of the venue must be returned to the condition in which it was found, following each hire. Possible damage or risk to furniture or fittings is avoided by the following measures:

Many display adhesives are damaging to timberwork, painted finish and fabrics, we ask that you check with the Conference and Banqueting Supervisor to ascertain what is most suitable for you to use.

Cellotape and double sided tapes, tacking or nailing into timberwork, painted finish or fabrics are strictly prohibited.

Painted areas must not be used for displays.

Tying or hanging objects with string or gut is recommended and please ensure that sprinkler heads or lighting fixtures are not used.

Damage to the building is chargeable to the Exhibitor

DELIVERIES – PRE-CONFERENCE

MTANZ and the exhibition venue staff will not accept responsibility for goods left unattended by couriers or exhibitors.

RUBBISH

The exhibition venue staff handles normal rubbish disposal and rubbish sacks are placed out during pack-in/out times. Please do not stack packing and rubbish in front of fire doors. Please place any items of rubbish directly in front of your stand and ask a Conference and Banqueting staff member to permanently dispose on your behalf.

STORAGE ON SITE

Please contact the venue directly for information on storage options. As a general rule there is minimal storage on site and we ask that large items or any crating be taken off site to store.

COURIER ITEMS

If you have forwarded courier items direct to the venue prior to your arrival, please check with a Conference & Banqueting staff member who will arrange for the items to be placed on your stand. If you are expecting any items to be delivered during your stay please provide details to a Conference & Banqueting staff member.

At the conclusion of the exhibition, if you are couriating any items direct from the venue we ask the following:

1. Book courier and advise that the items are to be collected from the correct conference room
2. Ensure all items are correctly labeled and marked, with number of items to be collected.

Please note: We are unable to arrange courier collection on your behalf. The venue does not take any responsibility for items not collected. Any items, which are left in the venue 3 days after the exhibition, will be permanently disposed of unless prior arrangement has been made.

PLATINUM Sponsor | NZ\$13,000 + GST

ADDITIONAL BENEFITS

- Company will be acknowledged as a Platinum Sponsor in the lead up to and during conference
- Acknowledgement by the Convenor during Opening and Closing sessions
- Recognition on Conference website and app (logo and 50 word product or company profile with a link to company website)
- Opportunity to provide x 6 notifications to be posted on the official Conference Facebook page or NOZHA email campaigns
- Two complimentary exhibition spaces (prefabrication charge payable by partner at \$486+GST per stand)
- Priority choice of exhibition site
- One speaker slot on conference programme (to be approved by the Conference committee)
- Four complimentary Exhibition Registrations including Welcome Reception tickets
- Four complimentary tickets to the Gala Dinner
- Company Logo printed on Lanyards and Conference bag/or sponsor can provide these
- Company logo displayed during opening and closing session, prior to each session and catering breaks
- Complimentary insert of material, supplied by the partner, into delegates' conference bags
- Four app notifications on either day of the conference (with advertisement supplied by company)
- Placement of x1 Branded signage in auditorium
- Placement of x 2 Branded signage in Foyer between exhibition space and plenary
- 3 complimentary webinars provided to all members throughout the year

APP ADD ON: \$3,000 + GST

- Exclusive naming rights to the conference app
- Branding on the conference app
- Company will be acknowledged as Partner and App sponsor
 - o *Available until 5th April 2024 then will be offered to waitlist of Conference App Sponsors*

GOLD Sponsor | NZ\$10,000 + GST

ADDITIONAL BENEFITS

- Company will be acknowledged as a Gold Sponsor in the lead up to and during conference
- Acknowledgement by the Convenor during the Opening and Closing sessions
- Recognition on Conference website and app (logo and 50 word product or company profile with a link to company website)
- Opportunity to provide x4 notifications to be posted on the official Conference Facebook page
- One complimentary exhibition space (prefabrication charge payable by partner at \$486+GST per stand)
- Priority choice of exhibition site following Platinum sponsor
- One speaker slot on conference programme (to be approved by the Conference committee)
- Two complimentary Exhibition Registrations including Welcome Reception tickets
- Two complimentary tickets to the Gala Dinner
- Company logo displayed during opening and closing session, prior to each session and catering breaks
- Complimentary insert of material, supplied by the partner, into delegates' conference bags
- Two app notifications during conference (with advertisement supplied by company)
- Placement of x1 branded signage in auditorium
- One complimentary webinar provided to all members throughout the year

SILVER Sponsor | NZ\$8,500 + GST

ADDITIONAL BENEFITS

- Company will be acknowledged as a Gold Sponsor in the lead up to and during conference
- Acknowledgement by the Convenor during the Opening and Closing sessions
- Recognition on Conference website and app (logo and 50 word product or company profile with a link to company website)
- Opportunity to provide x4 notifications to be posted on the official Conference Facebook page
- One complimentary exhibition space (prefabrication charge payable by partner at \$486+GST per stand)
- Priority choice of exhibition site following Platinum sponsor
- One speaker slot on conference programme (to be approved by the Conference committee)
- Two complimentary Exhibition Registrations including Welcome Reception tickets
- Two complimentary tickets to the Gala Dinner
- Company logo displayed during opening and closing session, prior to each session and catering breaks
- Complimentary insert of material, supplied by the partner, into delegates' conference bags
- Two app notifications during conference (with advertisement supplied by company)
- Placement of x1 branded signage in auditorium
- One complimentary webinar provided to all members throughout the year

BRONZE Sponsor | NZ\$5,000 + GST

ADDITIONAL BENEFITS

- Company will be acknowledged as Bronze Sponsor in the lead up to and during conference
- Acknowledgement by the Convenor during the Opening and Closing sessions
- Recognition on Conference website and app (logo and 50 word product or company profile with a link to company website)
- Priority choice of Exhibition site following Conference App Sponsor
- One complimentary exhibition registration including Welcome Reception ticket
- One complimentary ticket to the Gala Dinner
- Company logo displayed during opening and closing session, prior to each session and catering breaks
- Complimentary insert of material, supplied by the partner, into delegates' conference bags
- One app notification during conference (with advertisement supplied by company)

COFFEE BARISTA Sponsor | NZ\$6,000 + GST

ADDITIONAL BENEFITS

- Company will be acknowledged as a Barista Sponsor in the lead up to and during conference
- Company branding on coffee cart, organised with MTANZ preferred supplier (Sponsor must provide artwork, or can arrange branding themselves at their own expense)
- Acknowledgement by the Convenor during the Opening and Closing sessions
- Recognition on Conference website and app (logo and 50 word product or company profile with a link to company website)
- Priority choice of Exhibition site following Platinum, Gold and Silver Sponsor, with extra consideration given the location of the coffee machine
- Company logo displayed during opening and closing session, prior to each session and catering breaks
- Complimentary insert of material, supplied by the partner, into delegates' conference bags
- One app notification during conference (with advertisement supplied by company)
- Sponsor is encouraged to provide reusable cups



SPEAKER Sponsor | NZ\$3,000 + GST

The Committee are seeking applications for speaker sponsorships. To apply for a speaker slot please forward the name of the speaker, workplace, country, abstract and title of talk to Anna Holyoake Email: president@nzoha.co.nz

Speaker nominations will be assessed by the committee. If deemed suitable for inclusion in the conference program you will be notified accordingly.

Please note that speakers are required to speak on educational topics that will receive NZDA CPD points. Companies are asked not to put up speakers who discuss or promote their products.

If you wish to sponsor a speaker from the list published in this document then please advise Anna.

ADDITIONAL BENEFITS

- Company will be acknowledged as a Speaker Sponsor in the lead up to and during conference
- Acknowledgement by the Convenor during the Opening and Closing sessions
- Speaker will be provided a 1 hour speaking slot within the conference programme
- Opportunity to introduce your speaker
- Recognition on Conference website and app (logo and 50 word product or company profile with a link to company website)
- One complimentary Welcome Reception ticket
- Company logo displayed during opening and closing session, prior to each session and catering breaks

NOTE: The sponsor is responsible for any airfares, accommodation, speaker honorarium or costs associated with providing the speaker

SUPPORTING Sponsor | NZ\$2,000 + GST

ADDITIONAL BENEFITS

- Company will be acknowledged as a Supporting Sponsor in the lead up to and during conference
- Acknowledgement by the Convenor during the Opening and Closing sessions
- Recognition on Conference website and app (logo and 50 word product or company profile with a link to company website)

SEAT DROP | NZ\$750 + GST

ADDITIONAL BENEFITS

- Recognition on Conference website and app (logo and 50 word product or company profile with a link to company website)
- Your material (supplied by the sponsor), placed on all seats for conference delegates at a time

WORKSHOP Sponsor | BY NEGOTIATION

ADDITIONAL BENEFITS

- Sponsors are to arrange the sponsor workshops. Workshops will consist of approximately 20 people and will take place over break times.
- To express your interest please contact Anna Holyoake, president@nzoha.co.nz
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TERMS & CONDITIONS

These Terms and Conditions will form the basis of an agreement between you (Exhibitor) and Medical Technology Association of NZ (MTANZ). Please read them carefully. By signing and returning the Application to Exhibit form you are deemed to have read and accepted these Terms and Conditions.

(1) BOOKING AND PAYMENT TERMS

Exhibition stands can only be booked on receipt of the signed Application to Exhibit form and will be allocated on a first in-first served basis following the confirmation of sponsor's stands. Bookings will be acknowledged through a confirmation email.

A tax invoice for the full cost of the exhibition stand will be issued upon allocation of the stands. If payment is not received MTANZ has the right to cancel the booking.

All monies due must be received prior to commencement of the conference/exhibition. Should any monies be outstanding at the commencement of the conference/exhibition the Exhibition Manager has the right to refuse access to the conference/exhibition.

If the Exhibitor defaults in payment of any invoice when due, they will be liable to pay penalty interest of 2.5% per calendar month. The Exhibitor will indemnify MTANZ against all MTANZ's legal costs and collection costs incurred by MTANZ in relation to recovering or collecting any outstanding money due under these Terms and Conditions.

The Organising Committee reserves the right to refuse any Application to Exhibit.

Subletting of space will not be permitted.

All monies are to be paid in New Zealand dollars (NZ\$).

(2) CANCELLATION

Once a signed Application to Exhibit is confirmed by MTANZ, the following cancellation fees will apply:

- In the event of cancellation 50 days or less prior to the date of the conference/exhibition 50% of the stand fee will apply.
- In the event of cancellation 10 working days or less prior to the date of the conference 100% of the stand fee will apply.
- If attending personnel are cancelled less than 7 working days prior to the date of the conference the full exhibitor registration and social functions will be charged.

(3) COURIERS AND STORAGE

Arranging couriers and transportation of exhibition equipment is the sole responsibility of the Exhibitor. Costs associated with storage of equipment is also the sole responsibility of the Exhibitor.

(4) EXHIBITION SPACE

Alcohol - Alcohol cannot be served from stands. Alcohol is not permitted in stand prizes.

Cleaning - Stands and exhibits shall be kept clean and tidy throughout the conference/exhibition. Cleaning of the stand is the responsibility of the Exhibitor.

Custom Built Stands - The Exhibition Manager must be advised if a custom built stand is being installed. This information is requested in the Application to Exhibit form.

Damages - The Exhibitor shall take all reasonable care when installing/dismantling its equipment and stand as not to cause damage to the venue carpet, walls and floors and the prefabrication booths supplied by the MTANZ contractor, including the panels, fascia and spotlights. The Exhibitor will be responsible for any direct loss caused by the inappropriate installation/dismantlement of equipment and/or stand.

Floorplan - MTANZ reserves the right to modify the floor plan to accommodate space sales or change as necessary. While MTANZ will use its best endeavours to consult the Exhibitors when modifying the floor plan, MTANZ is not obliged to do so.

Food - Giveaways of food are permitted from exhibition stands only if pre-packaged and authorised has been sought from the venue. Exhibitors are not permitted to sell, prepare or cook food within the exhibition area.

NOISE AND OBSTRUCTIONS - Exhibitors may advertise within their stand area and may use amplifiers or videos, but at all times the noise level must be reasonable and not detract from other exhibitors displays. Exhibitors must not obstruct the aisles and public walking areas. The organiser may prohibit or regulate any noise level that it considers in its sole discretion is an annoyance or disadvantage to other exhibitors. Where videos are used, adequate space must be allowed within the stand space and must not cause obstruction in the aisle.

PROMOTIONAL MATERIAL - No promotional material may be distributed (e.g. on seats in plenary sessions) or displayed outside of the stand area without permission of the Exhibition Manager, in consultation with the Conference organiser.

STAND SPACE - Exhibitors may set up their demonstrations within their purchased stand space only. Aisles and walkways must be kept clear at all times. If any Exhibitor occupies space outside the parameters as indicated on the floor plan, a fee that reflects the additional area being occupied will apply.

UNOCCUPIED SPACE - Any space that is paid for but not claimed and occupied by the commencement of the conference/exhibition can be reassigned by MTANZ without refund to the Exhibitor.

(5) EXHIBITOR REGISTRATION

All personnel must be registered and report to the MTANZ desk on arrival. Failure to wear a name badge may result in the Exhibitor being requested to leave the venue.

(6) HEALTH AND SAFETY

Health and Safety Legislation: The Exhibitor must comply with all health and safety legislative requirements, including the Health and Safety at Work Act 2015 (HSWA) and all related legislative instruments, guidance and codes of practice (Health and Safety Legislation).

Obligation: The Exhibitor must ensure so far as is reasonably practicable the health and safety of its workers and any other workers whose work is influenced or directed by the Exhibitor. The exhibitor must ensure so far as is reasonably practicable that the health and safety of other persons is not put at risk from work carried out by the Exhibitor.

The Exhibitor controls the place of work: Under these Terms and Conditions the Exhibitor will be in control of and manage the space as indicated on the floor plan and space in fact occupied during the exhibition/conference (Exhibition Space). The Exhibitor will be responsible for all inductions and take all practicable steps to ensure the safety of all its workers, and any other parties associated with the performance of its obligations under these Terms and Conditions, including visitors, contractors, subcontractors, service providers, the public, visitors to the areas under the control of the Exhibitor and any person required to be at the Exhibition Space at any time leading up to, during and after each conference/exhibition.

Exhibitor responsible for training its workers: The Exhibitor is responsible for ensuring that all workers doing work for it are trained in the relevant health and safety requirements applicable to the use of the venue where an exhibition/conference is held, and have all of the necessary skills, qualifications and experience to use the venue safely.

Audits: The Exhibitor must take part in any health and safety audits conducted by MTANZ if requested to do so, and accept that MTANZ or an independent third party will have access to the Exhibition Space in order to review, monitor and/or audit the Exhibitor's health and safety procedures and practices for the purposes of such audits.

Health and Safety Plan: MTANZ and the Exhibitor shall consult, cooperate and coordinate to ensure that an appropriate health and safety management system is put in place for each exhibition/conference, including policies and procedures so as to ensure compliance with the Health and Safety Legislation.

Such system, policies and procedures shall include (without limitation):

- a) a comprehensive health and safety policy;
- b) health and safety objectives signed by a senior manager from both the Exhibitor and MTANZ;
- c) a hazard and risk register covering all hazards associated with hosting and running of an exhibition/conference;
- d) a documented instruction process for personnel involved in hosting and running an exhibition/conference covering all relevant aspects of health and safety management;
- e) a documented briefing process for representatives of the participating Exhibitors covering all relevant aspects of health and
- f) safety management, to be given at least 24 hours prior to an exhibition/conference;
- g) a documented emergency plan for the venue;
- h) a designated warden for the venue;
- i) a health and safety system that complies with Health and Safety Legislation; and
- j) appropriate health and safety signage and information, evacuation procedures and emergency equipment at the venue, which are clearly visible to all those attending an exhibition/conference; such system, policies and procedures to be notified to MTANZ at least 60 days prior to an exhibition/conference for approval.

Exhibitor must submit documents: The Exhibitor is required to hold on file all documents, such as, for example, a Health and Safety Plan, a completed hazard identification and control register and any associated job safety and environmental analysis, which MTANZ believes, can demonstrate to the Exhibitor's compliance with Health and Safety Legislation. The Exhibitor agrees to provide MTANZ with access to these documents if required within 5 working days of request.

Acceptance: The acceptance by MTANZ of a Health and Safety Plan, and the documents referred to in the preceding paragraph, will not release the Exhibitor from its responsibilities and obligations under Health and Safety Legislation or any of the requirements and conditions of these Terms and Conditions.

Notifying Ministry of Business, Innovation and Employment: The Exhibitor is responsible for notifying the Ministry of Business, Innovation and Employment of any incidents as required in the Health and Safety Legislation. Copies of any notifications to the Ministry of Business, Innovation and Employment by the Host are to be provided to NZC at the same time.

Notifying MTANZ: All accidents, incidents or near misses are to be reported to MTANZ immediately.

(7) INDEMNITY AND EXCLUSION OF LIABILITY

To the extent permitted at law, nothing expressed or implied in these Terms and Conditions will confer any liability on MTANZ in respect of any:

- a) indirect, consequential or special loss, damage, cost or expense suffered or incurred by the Exhibitor except to the extent that this indirect, consequential or special loss, damage, cost or expense suffered or incurred by the Exhibitor was caused directly or indirectly as a result of a breach by MTANZ of any of its obligations under this Agreement; or
- b) loss, damage, cost or expense suffered or incurred by the Exhibitor, to the extent to which this results from any act or omission by the Exhibitor. The Exhibitor will indemnify MTANZ at all times against any loss, damage or cost excluding consequential loss or damage suffered or incurred by MTANZ as a direct result of a breach by the Exhibitor of any of its obligations under these Terms and Conditions.

(8) INSURANCE

The Exhibitor will at their own expense hold adequate public liability insurance. The Exhibitor will provide proof of such insurance on request by MTANZ.

(9) PACK-OUT

Exhibition pack-out times are stated under the heading "Exhibition Timings and must be adhered to.

(10) PRIVACY

MTANZ is committed to managing and protecting personal information in accordance with the Privacy Act 2020. Personal Information collected will only be used for the purposes of conducting the exhibition/conference or for communicating with attendees after the exhibition/conference has concluded. Where such communications constitute commercial electronic messages within the meaning of the Unsolicited Electronic Messages Act 2007 and are by electronic means, MTANZ will only communicate with those persons who have consented to receiving such messages

from MTANZ. Personal information will only be kept for as long as it is reasonably needed for the purpose for which it was collected. We may share your personal information with official third party contractors, conference attendees and the organising committee for the purpose of assisting you with your exhibition participation and for marketing purposes (if you have consented to it). We may also be required to share your information as required by law. We take all reasonable steps to ensure that information (including personal information) collected by MTANZ is securely stored and protected. Persons have the right to access and request correction of their personal information held by us. Requests to access and or request correction of personal information should be sent to MTANZ at the address provided at the front of this Agreement.

(11) SECURITY

Every precaution will be taken to protect Exhibitor's equipment. However MTANZ and the venue will not accept responsibility for the loss or damage to exhibits or equipment placed at the venue. In all cases the Exhibitor must assume responsibility for damage of property, accident and injuries to employees, delegates and others.

(12) OTHER REQUIREMENTS

The Exhibitor/contractor/subcontractor shall ensure that all the necessary insurances and licenses are available and current and that the safety and legality of any activity carried out within the venues is beyond question.

The Exhibitor/contractor/sub-contractor must ensure that their workspace is kept neat and tidy so as to avoid any hazards or items likely to cause injury or harm to anyone.

The venue is a strictly no smoking venue and the Exhibitor must adhere to and enforce this policy and the requirements of the Smoke-free Environments Amendment Act 2003 and its amendments. Fire Exits must be kept clear at all times. Exhibitors must comply with all reasonable direction of the venue operator.

(13) FIRST AID

Professional first aid service providers can be organised upon request. MTANZ will have a basic first aid kit on site.

(14) DANGEROUS AND HAZARDOUS SUBSTANCES

Substances that are of a dangerous, flammable, explosive or objectionable nature must not be brought into the premises without formal notification to the Ministry of Business, Innovation and Employment, MTANZ and the venue operator.

Where it is proposed to use toxic materials or fluids, the disposal of such materials requires notification to the Ministry of Business, Innovation and Employment. The nature of the material or fluid and the quantities involved and a copy of the plan for disposal must be forwarded to MTANZ and the venue operator no later than 14 days prior to the exhibition/conference.

No more than one day's supply of any hazardous or dangerous substance shall be stored on the stand or within the venue at any time. The remainder must be stored in closed containers in a location as per the Hazardous Substance and New Organisms Act.

(15) COVID-19

The Conference Organiser reserves the right to postpone the 2023 NZOHA Conference in the event of a Covid Level restricted environment. Already incurred cost related to the exhibition and/or sponsorship shall be carried over to the new event dates.

(16) FORCE MAJEURE

In the event a strike, fire, war, government regulation, disaster, civil disorder, curtailment of transportation facilities, or Act of God should render the event execution impossible or the hall, in which the 2023 NZOHA Annual Conference has been scheduled, unusable, refunds of exhibition and/or sponsorship payments may only be distributed once the conference organiser has officially declared in writing that 2023 NZOHA Annual Conference has been cancelled.

(17) DENTAL CODE OF PRACTICE

Exhibitors at this conference must adhere to the guidelines of the Dental Industry Code of Practice 2017 (and amendments). A copy of the Code can be viewed at www.mtanz.org.nz

ANY QUESTIONS ON THE TERMS & CONDITIONS CAN BE DIRECTED TO:

MEDICAL TECHNOLOGY ASSOCIATION OF NZ
PO BOX 74116, GREENLANE CENTRAL, AUCKLAND 1546
PHONE: +64 9 917 3647

BRITTA VAN UDEN
EMAIL: BRITTA@MTANZ.ORG.NZ

APPLICATION TO EXHIBIT & SPONSOR

NZOHA Annual Conference | 6 - 7 July 2024

SECTION 1: Company Details

Company Name	Contact Name
Billing Address	Email Address
Phone	

SECTION 2: Exhibition Stand Booking

NUMBER OF SITES

PREFERRED SITES Option 1 Option 2 Option 3
Refer to the site plan for site numbers

COMPETITOR AVOIDANCE

STAND TYPE **PREFABRICATED STAND**
Includes white stipple finish walls, power, 2 spotlights and fascia name

Company Name for Fascia Sign

OR

SPACE ONLY tick here to add POWER (an additional \$70.00 + gst)

Name of company doing build if applicable

Applications are allocated on a first-in first-served basis after Sponsors and MTANZ Members.

SECTION 3: Sponsorship Booking

Our company wish to reserve the following sponsorship opportunity (please tick)
Please note Sponsorship Applications must be submitted by 15 May 2024.

Platinum	NZ \$13,000	<input type="checkbox"/>
Gold	NZ \$10,000	<input type="checkbox"/>
Silver	NZ \$8,500	<input type="checkbox"/>
Coffee Barista	NZ \$6,000	<input type="checkbox"/>
Conference App	NZ \$5,500	<input type="checkbox"/>
Bronze	NZ \$5,000	<input type="checkbox"/>
Speaker	NZ \$3,000	<input type="checkbox"/>
Supporting Sponsor	NZ \$2,000	<input type="checkbox"/>
Seat Drop	NZ \$750	<input type="checkbox"/>
Workshop	NZ \$ by negotiation	<input type="checkbox"/>

Continue over...

THIS APPLICATION MUST BE SIGNED.

Please ensure that you have read the Terms and Conditions carefully. By signing and returning this Application Form you are agreeing to the Terms and Conditions stated in this Prospectus.

These terms include (but are not limited to):

- >> Booking and Payment Terms (clause 1)
- >> Cancellation Terms (clause 2)
- >> MTANZ Code of Practice Terms
- >> Pack-in and Pack-out Times (as stated in this Prospectus)
- >> Waiver of Liability Terms
- >> Exhibition Space requirements as listed

I accept the Terms and Conditions as stated in the Exhibition & Sponsorship Prospectus.

Please tick box if you wish to receive further information about related services or conferences.

NAME

DATE

AUTHORISED SIGNATURE

PLEASE SCAN AND EMAIL BACK TO MTANZ

BRITTA VAN UDEN
 MEDICAL TECHNOLOGY ASSOCIATION OF NZ
 E. BRITTA@MTANZ.ORG.NZ
 P. +64 9 917 3647



medical technology
 ASSOCIATION OF NEW ZEALAND

EXHIBITION AND SPONSORSHIP LIAISON

For more information and queries, please contact:
 Britta van Uden
 Medical Technology Association of NZ
 P: 09 917 3647
 E: britta@mtanz.org.nz